

BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET

E-Mail: BrownCountyCountyBoard@co.brown.wi.us

P. O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600



PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held

THE WEEK OF
July 20, 2015 – July 24, 2015

MONDAY, JULY 20, 2015

*8:30 am	Community Options Program Planning Committee	Board Room A, Sophie Beaumont Bldg 111 North Jefferson Street
*3:00 pm	Housing Authority MEETING CANCELLED	Room 604, City Hall

TUESDAY, JULY 21, 2015

*5:00 pm	Veterans' Recognition Subcommittee	Room 201, Northern Building 305 E. Walnut Street
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WEDNESDAY, JULY 22, 2015

*5:30 pm	Human Services Committee MEETING CANCELLED	Room 200, Northern Building 305 E. Walnut Street
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THURSDAY, JULY 23, 2015

*5:30 pm	Administration Committee	Room 200, Northern Building 305 E. Walnut Street
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FRIDAY, JULY 24, 2015

(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

COMMUNITY OPTIONS PROGRAM PLANNING COMMITTEE MEETING

Monday, July 20, 2015 – 8:30 a.m. - Sophie Beaumont Building - 111 North Jefferson Street, Green Bay, Wisconsin – **Board Room A** (NOTE: One-time change in location)

1. Meeting called to order
2. Roll call
3. Modification/approval of agenda
- * 4. Modification/approval of minutes of May 18, 2015
5. Updates
 - A. Family Care update
 - B. COP update
 - C. CIP update
6. Recommendations for changes in Committee role and structure after Family Care - ongoing information sharing and discussion
7. **Closed session**--Pursuant to 19.85(l)(f) considering financial, social and/or personal history of specific persons, which if discussed in public would be likely to have a substantial adverse effect on the reputation of the persons referred to—
8. Any other business authorized by law

* Indicates materials are included in packet mailing

CANCELLATION NOTICE

**BROWN COUNTY HOUSING AUTHORITY
Monday, July 20, 2015
City Hall, Room 604
3:00 p.m.**

The Monday, July 20, 2015, meeting of the Brown County Housing Authority has been cancelled.

The next Brown County Housing Authority meeting is scheduled for Monday, August 17, 2015, at 3:00 p.m.

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VETERANS SUBCOMMITTEE

Bernie Erickson, Chair
Ed Koslowski, Vice Chair
Rosemary Desisles, Lynn Geiser,
Jim Haskins, John Maino, Delores Pierce,
Duane Pierce, Tracy Rosinski, Joe Witkowski

****Running Total of Veterans' Certificates: 1687**

VETERANS' RECOGNITION SUBCOMMITTEE

TUESDAY, JULY 21, 2015

5:00 p.m.

**Room 201, Northern Building
305 E. Walnut Street**

1. Call Meeting to Order.
2. Invocation.
3. Approve/Modify Agenda.
4. Approve/Modify Minutes of June 16, 2015.
5. Discussion re: Honor Rewards Program.
6. Possible discussion/review regarding Veterans Appreciation Day at the Brown County Fair in preparation for 2015/agenda.
7. Discussion re: Honoring female veterans at the Fair including carnations and review of certificate.
8. Possible Discussion re: Veterans Day donation list.
9. Report from CVSO Jerry Polus.
10. Report from Committee Members Present (Erickson, Desisles, Haskins, Geiser, Koslowski, Maino, Pierce, Rosinski & Witkowski).
11. Report from CVSO Jerry Polus.
12. Comments from Carl Soderberg.
13. Such Other Matters as Authorized by Law.
14. Adjourn.

Bernie Erickson, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

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ADMINISTRATION COMMITTEE

Steve Fewell, Chair
Allan Jamir, Vice Chair
Jamie Blom, Thomas De Wane
Richard Schadewald

ADMINISTRATION COMMITTEE

Thursday, July 23, 2015

5:30 p.m.

**Room 200, Northern Building
305 E. Walnut Street**

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM
LISTED ON THE AGENDA**

- I. Call to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of June 25, 2015.

Comments from the Public

Child Support:

- 1. Budget Status Financial Report for June, 2015.
- 2. Agency Director Summary for July, 2015.

County Clerk:

- 3. Budget Status Financial Report for May, 2015.

Corporation Counsel:

- 4. Budget Status Financial Report for May and June, 2015.
- 5. Monthly Report for June, 2015.
- 6. Resolution re: Reorganization of Table of Organization of the Corporation Counsel Office (resolution to be provided prior to meeting).

Treasurer

- 7. Budget Status Financial Report for May, 2015.
- 8. Treasurer's Report:
 - a. Discussion/Action regarding 2016 LTE (Tax Collection Help) Hourly Rate of Pay in the Treasurer's Office (no Budget Impact).
 - b. Update on publishing of Uncashed Checks List.
 - c. Discussion/Action regarding Depositories Designation List per WI Statute 59.61 (2).

Department of Administration:

- 9. Budget Status Financial Report for May, 2015.
- 10. 2015 Budget Adjustment Log.
- 11. Director's Report.

Human Resources:

12. Budget Status Financial Reports for May, 2015.
13. Activity Report for June, 2015.
14. Departmental Opening Summary.
15. Human Resources Report/Director's Report.

Technology Services:

16. Budget Status Financial Report for May, 2015.
17. 2016 Five-year Capital Improvement Plan (CIP).
18. Responses/Update re: YouTube Streaming.
19. Resolution in Support of Brown County Technology Services Proposal of Tablets for County Board Supervisors. *Referred back to Admin per July County Board.*
20. Technology Services Monthly Report/Director's Report.

Other

21. Audit of bills.
22. Such other matters as authorized by law.
23. Adjourn.



Steve Fewell, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.



JULY 2015

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Public Safety @ 11:00 am Ed & Rec 5:30 pm @ Golf Course	2	3 <i>County Board Office Closed</i>	4 
5	6 Executive Cmte 6:00 pm	7	8	9	10	11
12	13	14 Employee Picnic 	15 Board of Supervisors 7:00 pm	16 CJCB 8:00 am	17	18
19	20	21 Veterans Recognition Subcmte 5:00 pm	22 Human Services 5:30 pm Cancelled	23 Admin Cmte 5:30 pm	24	25
26	27 Land Con 6:00 pm PD&T 6:15 pm	29	29	30	31	



August 2015

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5 Public Safety 11:00 am	6	7	8
9	10 Executive Cmte 5:30 pm	11	12	13 Ed and Rec 5:30pm @ Fair <i>*Note date, time & location</i>	14	15
16	17	18 Vet's Recognition 5:00 pm	19 Board of Supervisors 7:00 pm	20	21	22
23	24 Land Con 6:00pm PD&T 6:15pm	25	26 Human Svc 5:30 pm	27 Admin Cmte 5:30 pm	28	29
30	31					

BROWN COUNTY COMMITTEE MINUTES

- Aging & Disability Resource Center Board Meeting (May 28, 2015).
- Human Services Board (July 9, 2015).
- Northeast Wisconsin Technical College District - Board of Trustees (June 10, 2015).
- Veterans' Recognition Subcommittee (June 16, 2015).

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY BOARD
MEETING**

May 28, 2015

PRESENT: Marvin Rucker, Jessica Nell, Lisa Van Donsel, Melanie Maczka, Ramon Fierros, Joan Swigert, Corrie Campbell, Pat Finder-Stone, Beth Relich, Larry Epstein, Pat Hickey-

EXCUSED: Barbara Robinson, Lori Rasmussen

ALSO PRESENT: Laurie Ropson, Debra Bowers, Devon Christianson, Christel Giesen, Guadalupe Mercado, Kinsey Black, Kristin Willems, Nicolette Miller

The meeting was called to order by Chairperson, Rucker at 8:32 a.m.

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

ADOPTIONS OF AGENDA: Ms. Relich/ Mr. Epstein moved to adopt the agenda. **MOTION CARRIED.**

APPROVAL OF MINUTES OF REGULAR MEETING OF April 23, 2015:

Ms. Van Donsel/Ms. Maczka moved to approve the minutes of April 23, 2015. **MOTION CARRIED.**

COMMENTS FROM THE PUBLIC:

Ms. Christianson shared a letter from a consumer expressing his support for the agency and his concern about the proposed legislative changes.

FINANCE REPORT:

A. REVIEW AND APPROVAL OF FINANCE REPORT – April 2015:

Ms. Bowers referred to the 2015 Financial Highlights and ADRC Summary Report to demonstrate the expenses and revenues for the month of April.

Supervisor Campbell/ Relich moved to approve the Finance Report – April 2015. **MOTION CARRIED.**

B. REVIEW AND APPROVAL OF RESTRICTED DONATIONS:

There are no restricted donations in the month of April.

Ms. Relich/ Ms. Van Donsel moved to approve the Restricted Donation Report. **MOTION CARRIED.**

STAFF REPORT: DEMENTIA CARE SPECIALIST- NICOLETTE MILLER:

It has been one year since Nicolette Miller accepted the position of the Dementia Care Specialist for the ADRC of Brown County. In that year, six consumers have actively enrolled in the Memory Care Program, five people in early stages of dementia are on the waitlist to work with a LEEPS volunteer, and two volunteers are being trained to provide support in the LEEPS program. The LEEPS program consists of a trained volunteer who visits a dementia patient twice a week. One visit consists of a social activity and an additional visit consists of physical exercise. Ms. Miller has conducted 110 professional consultations and 40 outreach events including training, police training, and State meetings in that year.

Ms. Miller shared in the development of Brown County's first Memory Café, in collaboration with NWTC's Gerontology Program, where people with dementia and their caregivers can participate in social activities in an environment where they feel accepted. Ms. Miller is also working with different businesses training them on how to be Dementia friendly. This new program is called the Purple Angel Awareness program. Each business that participates in this program gets a Purple Angel decal for their door that lets people with dementia and their caregivers know the employees have received training on dementia.

Ms. Miller shared a story about a consumer and his caregiver. Ms. Miller shared their struggles with Dementia and how she was able to provide education on the disease, prevent behaviors, and strategize solutions. Ms. Miller was able to decrease the conflicts, stress levels, and keep the consumer in their home.

ADRC BOARD & COP COMMITTEE DISCUSSION:

Mr. Rucker shared the idea of merging the county COP Program Advisory Committee and the ADRC Board. Mr. Rucker presented the pros and cons and ultimately stated that there is conflict of interest because of Family Care and the role that the ADRC plays as a decision making board and advocacy organization.

DIRECTORS REPORT:

A. BOARD DEVELOPMENT- BOARD TRAINING & THREE YEAR AGING PLAN:

Ms. Christianson went to training on how to develop Boards. Ms. Christianson asked the Board for their input on consent agendas and Board involvement. The Board agreed that they would like to keep the current format.

The ADRC is currently working on the 3 Year Aging Plan. There have been listening sessions to hear what the community has to say about the issues they are facing. Ms. Christianson handed out the Federal Aging Plan handout and asked the Board to contact one or two people and ask them the questions on the handout. This will ensure more participation and opinions to be added to the plan.

B. 211/ CRISIS CENTER/ ADRC REPORT:

Ms. Christianson presented a collaborative report between Brown County United Way 2-1-1, Crisis Center, and the ADRC. This report is put together once a year to demonstrate the activity of both agencies and to make sure services are not being

duplicated. Ms. Christianson referred to pg. 8 of the report to demonstrate the activity of both centers. The highlights of the report, including the unmet needs of callers, were discussed. This type of report also challenges the community to focus on the issues facing our target populations.

C. JOINT FINANCE COMMITTEE INFORMATION:

The Joint Finance Committee passed the latest long term care motion regarding Wisconsin's Budget on May 27, 2015. Ms. Christianson emailed the Board the full details of the motions passed and the proposed changes. There is not enough detail in the report to fully understand the changes or how they might impact our agency. Ms. Christianson recommended that everyone continue to voice their opinions and talk to their legislators.

Ms. Christianson presented a handout with consumer stories that was shared with the Department of Health Services. Ms. Relich suggested including cost avoidances at the bottom of each consumer story to show how effective the ADRC is.

D. TRANSPORTATION UPDATES:

The transportation transition from American Red Cross to NEW curative is on target to begin services on July 1, 2015. Both agencies have been meeting to make sure the transition process is as smooth as possible. They are both working on being able to offer American Red Cross Transportation staff positions within NEW Curative. One of the largest priorities is making sure the rate for a ride for consumers who are not on long term care benefit programs to remain the same. Tina Whetung from American Red Cross and Diana Brown from NEW Curative will be presenting in the July 9, 2015 ADRC Board Meeting.

FAMILY CARE UPDATES:

Ms. Nell shared her experience enrolling into IRIS. Ms. Nell expressed how overwhelming the whole experience can be. There is a lot of paperwork and it is a very big decision for consumers. Ms. Relich shared her experience enrolling her daughter in Family Care and agreed that it is a very overwhelming experience. The ADRC will continue to do their best to support consumers as much as they can as they go through this enrollment period.

NEXT MEETING – June 25, 2015 will be the Executive and Finance Committee Meeting, it is not required but everyone is invited. Ms. Christianson and Ms. Bowers will be doing a Finance 101 program. The next full Board Meeting will be held at NEW Curative on Thursday, July 9, 2015.

ADJOURN: Ms. Relich/ Mr. Epstein moved to adjourn the meeting. **MOTION CARRIED.** The meeting adjourned at 11:02 p.m.

Respectfully Submitted,
Guadalupe Mercado, Office Assistant

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, July 9, 2015 in in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI

Present: Chairman Tom Lund
Carole Andrews, Craig Huxford, Bill Clancy, Susan Hyland, Paula Laundrie,
Helen Smits

Excused: JoAnn Grashberger

Also

Present: Erik Pritzl, Executive Director
Luke Schubert, Hospital & Nursing Home Administrator
Kristin Madison, Accountant Supervisor

1. Call Meeting to Order:

The meeting was called to order by Chairman Tom Lund at 5:15 pm.

2. Approve/Modify Agenda:

LAUNDRIE/ANDREWS moved to approve the agenda.
The motion was passed unanimously.

3. Approve Minutes of June 11, 2015 Human Services Board Meeting:

CLANCY/HUXFORD moved to approve the minutes dated June 11, 2015.
The motion was passed unanimously.

4. Executive Director's Report:

Executive Director Pritzl included his written report with the agenda.

Q: County Board Member Clancy asked what we do with clients when both Winnebago and our facility are full.

A: Pritzl stated that would then try Bellin as a local option and if they weren't able to assist, we would try Madison.

Q: Citizen Board Member Huxford asked what the board could do to assist with the high caseloads of child protective staff.

A: Pritzl stated we are looking into adding more capacity for ongoing services but it will depend on our finances.

Q: Citizen Board Member Hyland asked how our caseloads compare to other counties.

A: Pritzl stated our caseloads are consistently higher than other counties.

ANDREWS/HYLAND moved to receive and place on file.
Motion was carried unanimously.

5. Administrator Report (CTC):

The NPC monthly report and the QAPI summary report were submitted with the board packet agenda. Administrator Schubert stated that we are going to be holding the Chief Nursing Officer position at this time until we determine our specific needs.

HYLAND/HUXFORD moved to receive and place on file.
Motion was carried unanimously.

6. Financial Report:

A financial report was submitted with the board packet agenda.

ANDREWS/LAUNDRIE moved to receive and place on file.
Motion was carried unanimously.

7. Statistical Reports:

Please refer to the packet which includes this information.

ANDREWS/CLANCY moved to receive item 7 and place on file.
Motion was carried unanimously.

8. Approval for New Non-Continuous Vendor:

Please refer to the packet which includes this information.

ANDREWS/LAUNDRIE moved to receive item 8 and place on file.
Motion was carried unanimously.

9. Other Matters:

Q: County Board Member Clancy asked where our Long Term staff are going.

A: Pritzl stated most of the staff went to Lakeland Care District or Care Wisconsin, the two MCOs operating family care. They both have offices in the Green Bay area. We also have some staff that have moved around internally.

Q: Citizen Board Member Smits asked what is being done with the space where those employees were.

A: Pritzl stated it is currently vacant. Chairman Lund stated the Facilities Committee is looking how best to utilize the space.

Q: Citizen Board Member Andrews asked if we could provide the board with a percentage of where our clients went (which MCO).

A: Pritzl stated we should be able to get that for the board for next month's meeting.

Q: County Board Member Clancy asked if the two MCOs are for profit or non-profit.

A: Pritzl stated both of them are non-profit agencies. They do not want to operate at a loss although the state had criteria that the chosen MCOs needed to have healthy reserves to make sure they could handle a potential loss.

Board agreed to have alternate having meetings at CTC and at Sophie. We will have a CTC tour at the next meeting there in September.

Next Meeting: Thursday, August 13, 2015
5:15 p.m. – Sophie Beaumont Building, Board Room A

Brown County Human Services

Executive Director's Report to the Human Services Board & Committee

July 9, 2015

Members of the Board/Committee:

Brown County has officially entered Family Care as of July 1st, with over 880 consumers making the change from the "waiver" programs to Family Care. There were a number of last minute changes that required extra time from Human Services staff and the Aging and Disability Resource Center. This was a time when cooperation between different departments was at a high level for the benefit of the consumers. We will transition another, smaller group of consumers on August 1st. Department staff offered a "Salute to Long Term Care" for staff members working in long term care who are going to be transitioning to external and internal positions.

Internally, the focus of the department has been on the classification and compensation study and the start of preparing the 2016 budget. The department management staff have been reviewing all position descriptions, and the placement of positions within the classification structure. With a department as large and complex as Human Services, this has taken quite a bit of effort. This has come just as the budget preparation for 2016 has started. These are two significant projects for staff to engage in during the summer.

We continue to evaluate and seek to improve the census situation at Bay Haven (CBRF), and I have been working with management team members at the Community Treatment Center to re-establish admission criteria that will help us define our intended consumers. This will allow us to better communicate that within Brown County, and to our surrounding counties who are in need of crisis stabilization resources. We also want to ensure that our resources at the Nicolet Psychiatric Center are utilized well. Admissions in 2015 have been on track with 2014, and we reached full capacity during the first weekend of July. Adding to the need for inpatient psychiatric services in the region, the Winnebago Mental Health Institute has been reaching capacity more in the past month. We try to meet the needs of Brown County first, and then offer what services we can to the surrounding counties.

Our child protective services referrals and referrals investigated have shown a decrease in 2015. While it is too soon to attribute this to any one factor, it is worth noting that our Alternative Response initiative and Community Response program have both been implemented. This should, ideally, help address situations in a manner that is family friendly and focused on earlier intervention. Staff in this area continue to be stressed by existing high caseloads.

Respectfully Submitted By:



Erik Pritzi
Executive Director

Northeast Wisconsin Technical College District

*Board of Trustees Meeting
Minutes*

June 10, 2015

12:00 p.m.

***NWTC-Green Bay Campus
Executive Dining Room (SC128)
2740 West Mason Street, Green Bay, Wisconsin***

In the absence of the Chair and Vice-Chair, Dave Mayer moved that the Board appoint Ben Villarruel Chair Pro Tem.

Motion seconded by Laurie Davidson.

Motion carried, with all voting "Aye" on voice vote.

Ben Villarruel called the June 10, 2015 NWTC Board of Trustees meeting to order and requested that roll call be taken at this time.

Present: Laurie Davidson, Phyllis Habeck, Carla Hedtke, Ying LaCourt, Dave Mayer, Kim Schanock, Ben Villarruel, Gerald Worrick

Excused: Jeff Rickaby

Also Present: Jeff Rafn, Mary Jo Tilot, Sandy Ryczkowski, Lori Suddick, Karen Smits, Linda Hartford, Pamela Phillips, Cindy LeQuia, Jerry Rowland, Danielle Kerkhoff, Chris Dahlke, Randy Smith, Clark Wagner, Layla Merryfield, Chet Lamers, Erin DeGrand, Kelly Casperson, Vickie Lock

Referendum Facilities Update & Tour of Student Success Center

Chet Lamers provided a review on facilities projects funded through passage of the referendum. The Board toured the newly remodeled Student Success Center on the Green Bay Campus (12:40 p.m.).

Gerald Worrick entered the meeting at this time (12:30 p.m.)

The Board returned to the meeting room at 1:50 p.m.

- The Board requested that a quarterly tour be scheduled for the Board.

Open Forum, Introduction of Guests, and Acknowledgements

The Chairperson asked for the introduction of any guests present at this time and invited public comment.

- Layla Merrifield, new Executive Director of the District Boards' Association, was introduced to the Board. Layla reminded the Board of the Association summer meeting to be held July 16-18, 2015 in Janesville.
- Jerry Rowland, NWTC Faculty member, presented to the Board regarding the OPEB changes being recommended at today's Board meeting. Jerry indicated that he was in his 25th year at the College, and

the loss of this benefit affects him and others greatly. It was asked that the Board please go back and look at the Group II recommendation presented at the last Board meeting. This group has now been lumped into a larger group that will now receive a much smaller benefit that would not now be available until age 62. This is a benefit that needs to be looked at again. He questioned how the College is demonstrating the value of longevity; and how the change in the benefits bargained align with our value statement. The Board was asked to again look at the proposal which just came out to staff yesterday. It allows those that are 55 and worked 10 years less than many of the employees who no longer qualify, to now receive the benefit under this proposal. He noted that the Wisconsin Retirement Systems says employees can retire at age 55, but with the proposed changes staff cannot retire before age 62. 25 employees have been here for a long time and were looking forward to this benefit. Please keep us in mind.

Action Items (Roll Call Vote)

Bills

Bills Covering the Period of May 1-31, 2015 \$2,506,507.54

Detailed copies of the current disbursements for fiscal year 2015 for the month of May were forwarded to the Board Treasurer for review and recommendation to the Board for payment. Additional listings of the bills were available in the District Office for review by any interested person.

Laurie Davidson moved that Board approval be given for the May 2015 bills as presented.

Motion seconded by Carla Hedtke.

Motion carried, with all voting "Aye" on roll call.

Other Post Retirement Benefits (OPEB)

Laurie Davidson moved that this tabled item discussed at the May 20 Board meeting be brought back to the table.

Motion seconded by Carla Hedtke.

Motion carried, with all voting "Aye" on voice vote.

Sandy Ryczkowski, Vice-President of Human Resources and Valarie Wunderlich, Director of Benefits and Compensation, provided an overview of the College Other Post Retirement Benefits (OPEB) and recommended OPEB benefits for the future.

- Trustee Davidson noted that this is a repeating expense for the College, and if it incents an employee to retire early that is not what the Board wants to do. We need to fulfill our legal obligations, but we also need to pare this benefit down. If staff are thinking about retiring early think they should get this benefit, they will have to make that choice right now. I will vote to remove this benefit.
- Recommendation is to change the requirement so that employees work until age 62, and if on that date they have 15 years of services and are age 55 or more, they would receive the noted amounts put into a trust based on whether they are on the single or family plan. Credits would be frozen for those not vested.
- Trustee Davidson indicated she would vote no on this proposal and would like to see the benefit enhance those that stay with the College longer and don't retire early.
- Trustee LaCourt indicated she understood the need to be fiscally responsible, however, she asked that the Board look at this from an integrity standpoint. Looking for information as to whether or not these employees were promised this when they were hired. This was a negotiated benefit, and the Board did not re-negotiate this benefit.

- Trustee Worrick noted that since Act 10, those contracts no longer exist, so there is no longer any legal obligation. However, those negotiating this never foresaw Act 10 coming down the road. The College needs to do the best given the fact that Act 10 changed everything. The Board made a promise to the employees, had opportunities in the past to change it, and no changes were made. He was not comfortable with this proposed change.
- Trustee Villanuel questioned the additional premium for current retirees and potential 4% decrease for active employees – what is the dollar value –about \$400,000. He indicated that staff should look into structuring the benefit so that there are different rates based on the retiree and active employee experience and trend. It was noted that the benefit cannot be changed for those that are currently retired or vested.

Kim Schanock left the meeting at this time (3:00 p.m.).

Laurie Davidson left the meeting at this time (3:10 p.m.).

Dave Mayer moved that the Board table this item until the August 12, 2015 Board meeting.

Motion seconded by Carla Hedtke.

The President indicated that staff would come back with three scenarios:

1. Making sure everyone gets access to the benefit by making retirement at 62.
2. Make it such that those that reach 70 will get 100% of the value and they will stay on our plan.
3. Provide impact on annual costs if we do this.

Motion carried, with all voting “Aye” on voice vote.

Minutes

The minutes of the May 20, 2015 Board Meeting and Budget Public Hearing were sent to Board members prior to the June Board meeting. It was recommended that Board approval be given for the May 20, 2015 Board meeting and Budget Public Hearing minutes as presented.

Public Safety UDF Facility - Final Review Resolution

Northeast Wisconsin Technical College (NWTC) recently received referendum approval for the purpose of paying the cost of capital expenditures for projects which are included in the NWTC Master Facilities Plan State Statutes require that the NWTC District Board of Trustees obtain approval from the Wisconsin Technical College System (WTCS) Board for facilities projects. To obtain approval, the NWTC District Board of Trustees is required to submit two (2) resolutions. The first resolution is to proceed with conceptual review for the planning and development of the project (this step is complete as of the Wisconsin Technical College System (WTCS) Board at the May 2015 meeting). The second resolution (requested resolution at this time) requests approval for the construction of each individual project requiring approval.

Staff requested that the NWTC District Board of Trustees authorize NWTC staff to submit final review documents to the Wisconsin Technical College System (WTCS) Board at the July 2015 meeting for the Universal Driving Facility (UDF) project located in Howard, Wisconsin. It was recommended that the Board approve the following resolutions.

Resolution approving the conceptual review:

“BE IT RESOLVED, that the Northeast Wisconsin Technical College (NWTC) Board of Trustees approves seeking final approval for the Public Safety Universal Driving Facility (UDF) as outlined in the NWTC Master Facilities Plan and conceptually approved by the WTCS Board in May of 2015.”

Resolution Requesting State Board approval of the project:

“BE IT RESOLVED, that the Northeast Wisconsin Technical College (NWTC) Board of Trustees requests final approval by the Wisconsin Technical College System Board for the Public Safety Universal Driving Facility (UDF) as outlined in the NWTC Master Facilities Plan and conceptually approved by the WTCS Board in May of 2015.”

Center for Business & Industry (Contracts for Service)

Under the provisions of State Statutes 38.14 (3) and State Administrative Code WTCS 8, the District Board may enter into contracts to provide instructional or non-instructional services to public institutions, local governmental bodies, private institutions, industries, and businesses. District Board policy E240 delegates the authority to initiate a contract to the President, with the proviso that the contract is subject to retroactive approval by the Board. A report of fiscal year 2015 contracts pending Board approval was attached as Board Exhibit 1.

This report includes not only the in-district contracts but also the out-of-district and the out-of-state contracts. State Board Contract for Service Policy requires that the District Board receive a report at least quarterly on contracts entered into for which less than full cost is being charged. We have elected to provide the Board with this report on a monthly basis. This report uses a state formula in which the state annually calculates a percentage for indirect expenses (31.75% for on-campus and 25.327% for off-campus) such as administration, facilities, utilities, information systems, registration, counselors, insurance, etc., associated with a contract to determine full costs. The hourly rate of \$167.00 per hour along with the ability to project price was recommended by the department and approved by the Board. The intent is to recover the direct and indirect costs of delivering the services. Copies of the contracts are available for review by any interested person.

It was recommended that the Board approve the contracts for services identified in Board Exhibit 1.

Dave Mayer moved that the Board approve the consent agenda items as follows: the May 20, 2015 Board meeting and Budget Public Hearing minutes; the resolution seeking final approval for the Public Safety Universal Driving Facility (UDF) as outlined in the NWTC Master Facilities Plan and conceptually approved by the WTCS Board in May of 2015; the resolution requesting final approval by the Wisconsin Technical College System Board for the Public Safety Universal Driving Facility (UDF) as outlined in the NWTC Master Facilities Plan and conceptually approved by the WTCS Board in May of 2015; and the contracts for services identified in Board Exhibit 1.

Motion seconded by Carla Hedtke.

Motion carried, with all voting “Aye” on voice vote.

Reports

Board EduByte – Dream Annual Report

This report was deferred to the July meeting.

President's Report

Legislative Issues (state & federal) –

- There has been very few changes legislatively since the last meeting.

Current Events –

- The College's CAFR report was submitted for comment only. However, the College received an Achievement Award for the development of the report. Finance Staff was applauded for their hard work in developing the plan and receiving the Achievement Award.

Next Meeting – The next meeting of the Board will be held on July 13, 2015 at the NWTC Green Bay Campus.

Carla Hedtke moved that the June 10, 2015 Board meeting be adjourned (3:50 p.m.).

Motion seconded by Dave Mayer.

Motion carried, with all voting "Aye" on voice vote.


Phyllis Habeck, Board Secretary

7-13-15
Date

**PROCEEDINGS OF THE BROWN COUNTY
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the **Brown County Veterans' Recognition Subcommittee** was held on Tuesday, June 16, 2015 at 5:00 p.m., in the Veterans Conference Room, Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

PRESENT: Chair Erickson, Duane Pierce, Delores Pierce, Ed Koslowski, Jerry Polus, Rosemary Desisles, Jim Haskins, Louise Dahlke, Joe Witkowski, Carl Soderberg, Lynn Geiser, Tracy Rosinski, Cathy Williquette

****Running Total of Veterans' Certificates: 1687**

1. Call Meeting to Order.

The meeting was called to order by Chair Bernie Erickson at 5:00 pm.

2. Invocation.

3. Approve/Modify Agenda.

Bernie Erickson modified the agenda by moving Rosemary Desisles's report to follow Item 4.

Motion made by Jim Haskins, seconded by Ed Koslowski to approve as modified. Vote taken. MOTION CARRIED UNANIMOUSLY

4. Approve/Modify Minutes of May 19, 2015.

Motion made by Duane Pierce, seconded by Rosemary Desisles to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

5. Presentation re: Honor Rewards Program.

Brown County Register of Deeds Cathy Williquette shared information she had on the Honor Rewards program for veterans. The Honor Rewards program is a community service made available through the County's Register of Deeds office to thank and acknowledge veterans for their service and sacrifices. The program allows veterans in the County to sign up to receive an Honor Rewards Card to be used as an ID to receive discounts and benefits from participating retailers, restaurants and other businesses. Williquette provided the Subcommittee with a copy of a Power Point presentation that further explains the program, a copy of which is attached. Williquette felt that taking part in the program would be a win-win for both veterans and businesses.

Lynn Geiser asked who would benefit most from this program. She felt that this seemed like more advertisement than anything else. Williquette responded that it would be up to the Subcommittee to go out and get the businesses to sign up to participate and she noted that it does not cost the business anything to sign up and the businesses would then be self-promoting as they would be listed on the website. Koslowski asked about businesses that already do something for veterans, such as Home Depot which always gives a veterans' discount. Williquette noted that in those instances the Honor Rewards program would provide them with stickers they could use on their doors to advertise that they are veteran-friendly. Williquette stated that the businesses and the veterans sign up for the program on the Honor Rewards website. Geiser asked about security of the website and Williquette responded that everything is on a secure server and is very safe.

Polus added that the key issue will be putting together a group of volunteers to solicit the businesses to participate in the program. He noted that this is a year round program, not like our current program that focuses on Veterans Day. Polus suggested bringing in the Chamber of Commerce as a key player as well as On Broadway and the Military Avenue Merchants organization. He felt that bringing in these organizations to be part of the working committee would be helpful in deciding what the best way to approach businesses is. Polus noted that this would require a subcommittee and he noted that their office intern would be able to help out with this. Erickson stated the surrounding communities such as De Pere and Pulaski could be brought into this as well since it is a countywide program. Polus stated that the first thing to determine is if this

Subcommittee wants to participate in the program. He noted that he, Williquette and the County Executive feel that it is a strong program.

Polus continued that Dane County is the only county in the state participating at this time. Desisles wanted to be sure there was no confusion with the businesses if they are being solicited to join the Honor Rewards program and also asked for donations for Veterans Day. Williquette stated that if the Subcommittee decides to participate in the program, the businesses are able to add themselves to the program and if they decide they do not wish to participate in the program they can remove themselves at any time. Williquette urged the Subcommittee to check out the website to see how it works and see all of the places in Dane County that participate.

Polus suggested that the Subcommittee give some thought to this and check out the website and he suggested that this item be put on next month's agenda for further discussion before a decision is made.

6. Possible discussion/review regarding Veterans Appreciation Day at the Brown County Fair In preparation for 2015/draft agenda.

Erickson reported that he has ordered carnations to hand out to the women veterans. Polus had a draft of the Fair poster for review by the Subcommittee. A few small changes were suggested and Polus stated that he will have the posters and tickets ready for the next meeting, however, if anyone wished to have posters or tickets earlier to distribute at other meetings, they could pick them up in Polus's office at the end of the month. Polus wanted to make sure that no posters are displayed publicly until after the next meeting.

Louise Dahlke indicated that sometimes she receives calls from veterans who wish to attend the ceremony but do not have tickets and she asked how to handle these situations. It was indicated that there are plenty of locations that tickets could be obtained and they are free, but a veteran without a ticket could be admitted with a military ID, although that is not the preferred method.

Polus continued that he has invited nine organizations to have tables in the tent and he has received confirmation from several organizations so far and is waiting to hear from others. He stated that he will need at least 10 tables in the tent. Koslowski stated that he has 10 tables and could possibly get more if needed. Last year there were 25 tables total which included tables for the prizes and registration for certificates. It was felt that close to 30 tables will be needed in all as well as 60 chairs. Dahlke indicated that she will work on getting a cart of chairs.

Polus continued by going over the agenda with the Subcommittee. The tent will be open from 12:00 pm through 5:00 pm. The band, Monterey Trail, will perform from 4:00 pm – 5:00 pm and again after the ceremony. It was noted that Heartland will pay for the band which is greatly appreciated. The ceremony will begin at 5:00 pm. Erickson noted that he has tried to contact John Maino numerous times to see if he could be the emcee for the ceremony, but he has not heard back and he felt that the Subcommittee will need to look at going in a different direction for an emcee. The other parts of the ceremony are locked in and ready to go. Geiser indicated that she has two possibilities for female speakers.

Koslowski asked Dahlke about keeping the area free of vehicles this year as last year there were vehicles in the area and that was somewhat of a problem. Dahlke stated that she is working on that and she will do her best to be sure that this situation does not happen again this year.

A discussion was also held as to the best way to do the recognition of the female veterans and Erickson suggested that a decision be made on the day of the event based on the turnout.

7. Discussion re: Covered stage.

Haskins reported that at the Fair Board meeting he attended he was informed that due to budget cuts they will no longer provide a stage for the ceremony. Dahlke stated that she contacted several people to find out the cost of a stage and she is waiting to hear back from one of them. She stated that Rent-A-Tent indicated they would be able to provide a 12' by 12' stage for \$144 which is a very good price. She indicated the stage would be 16" high and is not covered. Erickson felt that the Subcommittee would be able to pay for the stage since Heartland is sponsoring the band. The stage will be set up at the same time the tent is set up.

8. **Discussion re: Honoring female veterans at the Fair including carnations and review of certificate.**

Erickson reported that Schroeders will provide 150 red carnations. He also had a revised copy of the certificate that will be given to the female veterans for the Subcommittee's review and further, Erickson read the proclamation naming August 22, 2015 as Womens' Veterans Day in Brown County.

Motion made by Duane Pierce, seconded by Tracy Rosinski to approve proclamation and have it sent to July Human Services for approval and August County Board for approval.
Vote taken. MOTION CARRIED UNANIMOUSLY

9. **Discussion re: Veterans Day donation list.**

This item was covered by Rosemary Desisles in Item 10 below.

10. **Report from Committee Members Present (Erickson, Desisles, Haskins, Geiser, Koslowski, Maino, Pierce, Rosinski & Witkowski).**

-Erickson reported that the dental program was kicked off last week. The program is available to Brown County residents and there is a fee, but the participants get deep discounts from participating dentists. It is \$69 annually for single and \$79 annually for a family and that then allows the participant to receive the discounts from the dentists. Information on this is available at most County offices and any library.

-Desisles reported that she has been in touch with Sherry Steenbock who provided her with the Veterans Day donation list as well as copies of the letters that get sent out in September. Desisles will make copies for the group and have them available at the next meeting. She also indicated that she received information from Steenbock on the Veterans Day radio show and breakfast. Erickson noted that the radio show was set up in the past with John Maino but he is not in radio anymore. Koslowski responded that the VFW sets this up and last year they were looking at having Bear from Y100 do the radio show this year.

-Haskins reported that he had seen recently that singer Tim Mc Graw will be giving away 36 mortgage free homes to veterans, one at each stop of his upcoming tour. Mc Graw has already given away 108 homes to veterans over the past three years through a partnership with Chase and Mc Graw's Operation Homefront program. Haskins continued by sharing information on the Army's first female general officer. He also noted Pennsylvania is the only state that observes Flag Day as a legal holiday.

-Geiser reported that the Volunteer Center will be starting a womens' group and she had flyers available for anyone who wanted them. She also stated that there is a volunteer opportunity on the Volunteer Center website for anyone that may be interested in helping at Packer Family Night.

-Koslowski reported that Brown County Veterans Manor will be having a ceremony at 3:00 pm tomorrow. Also, the Amvets State Convention will be held at the end of the month in Manitowoc. He noted that he is curious as to how many of the area veterans organizations have representation in Washington DC.

-Pierce reported that he heard at the quarterly get together at Pearly Gates that this Saturday morning the VFW in Oneida will be holding a veteran's breakfast and the Oneidas will be honoring the bald eagle. They would like to see as many veterans attend as possible.

Pierce also reported that the 10th annual Pearly Gates Ride will be held on July 11. He provided some history on the ride and said that at the first ride ten years ago they had 40 bikes and raised a few hundred dollars and there were two businesses sponsoring the ride. This year there are 106 businesses sponsoring the ride. He noted that last year that had roughly 750 bikes and 135 hot rods and 1,200 people participated. There were 2,400 people at the ceremony before the ride. This year, because it's the 10th Annual, they are paying tribute to all veterans. Every veteran in the crowd will be recognized. There are also raffle tickets for a street bike and tee shirts for sale which include a commemorative bottle of Jack Daniels drawn off a single barrel and a ticket for the raffle to win the empty barrel. People can register for the ride at the bar or at the Kwik Trip at Mason and Huron Streets starting at 9:00 am. The ceremony is at 11:00 and the ride takes off at noon. Following the ride there will be live and silent auctions, music, food, frivolity and merriment. There is

a small fee to get into the party afterwards for anyone who does not ride. He noted that almost half a million dollars has been raised over the years from this ride.

-Rosinski thanked those who attended the farewell event for Heartland's chaplain, Steven Morefield. Morefield was humbled and very appreciative. She continued that she has confirmation that author Debra Grassman will be coming September 8 – 11 with a soul injury ceremony taking place on September 11. She will keep the Subcommittee advised of details as they are finalized.

-Witkowski reported that he received a thank you card from Rosinski for attending the sendoff for Chaplain Morefield. He was very, very appreciative of the card and he would like to see this Subcommittee sending thank you cards out. He continued that he had a few items to share for the record. The first was about the birth of the flag of the United States of America. Secondly, Witkowski reported on an article he had seen in the newspaper that 138,817 military veterans were transported to Washington DC for war memorial visits from 2005 through 2014 as a salute to their service. Third, he read an article about a Green Bay man who wished Memorial Day was celebrated in the way it was intended, and not just as a holiday. He said the original idea was to honor those who defended their country according to a general order on May 5, 1868. The graves of 20,000 Union and Confederate soldiers at Arlington National Cemetery were decorated for the first Decoration Day as it was called. The name was changed to Memorial Day and it now honors the men and women who died in military service. Finally, Witkowski shared a picture entitled Gone But Not Forgotten which shows a billboard honoring WWII veterans from Allouez. Where the billboard was located and what happened to it remains a mystery.

11. Report from CVSO Jerry Polus.

Polus reported that on June 12 there was a press conference at the Veterans Manor where the name of the Manor was unveiled. The Manor is named in memory of Major General Jacob Brown who Brown County is also named after. He continued that about 30 residents will be moving in and there are also 27 pending applications. A resident manager is on staff and the Center for Veterans Issues will also have an office onsite.

Polus concluded by noting that his office has been busy, but everything is going well.

12. Comments from Carl Soderberg.

Soderburg was excused from the meeting earlier and did not give a report.

13. Such Other Matters as Authorized by Law. None.

14. Adjourn.

**Motion made by Jim Haskins, seconded by Lynn Geiser to adjourn at 6:33 pm. Vote taken.
MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Therese Giannunzio
Recording Secretary